

August 26, 2009

Dear Indiana Psi Ote Sisters,

It is time to submit State Project Proposals in the areas of speech, hearing, art, music and literature to the State Association of Psi Iota Xi for consideration. **We anticipate awarding \$14,500 for projects at the April 2010 State Meeting.** Three thousand dollars of this amount was awarded to Riley Hospital at last year's State Meeting, but they were unable to proceed with the project and returned the money. We will also be awarding the State Rotating Grants of \$3,000.

The Indiana Rotating Grant in the amount of \$3,000 will be awarded to three eligible Indiana Chapters (\$1,000 each.) **Remember, the State Rotating Grant is different from the Indiana State Project Proposal and requires completing a separate form.**

The Project Screening Committee, comprised of one member from each district, will review all proposals and present recommendations at the January 9, 2010, Indiana State Project Screening Committee meeting. Indiana State Project Screening Committee members for 2009-2010 are:

NW	Kim Benzing, Eta Mu, Rochester
NE	Janis Sobieski, Alpha Rho, Garrett
WC	Ginny Freeman, Delta Zeta, Lafayette
EC	Sherri Bergum, Theta, New Castle
SW	Kathy Brown, Eta Phi, Terre Haute
SE	Mickie Hansen, Upsilon, Greenfield

STATE PROJECT PROPOSALS

Chapters sponsoring projects will be given the opportunity to attend the January 9, 2010 Indiana State Project Screening Committee meeting to present proposals, bring representatives, and answer questions about their proposed projects. All projects will be given full consideration whether a chapter attends the meeting or not.

Voting on State Projects will be done at the Indiana State Meeting April 17, 2010, in Nashville, Indiana, at the Seasons Lodge. Project display space will be available upon request, so that delegates can review projects and ask questions before the beginning of the meeting. Sponsoring chapters' project representatives will be allowed to briefly describe proposed projects during the State Meeting.

STATE PROJECT PREPARATION

When preparing your State Project Proposal, please follow these guidelines:

***State Project Proposals are to be postmarked no later than November 14, 2009**, in accordance with State Bylaws, Page 11, Article X, Section 2e. Proposals will not be accepted after that date.

*Approved project funds will not be available until November 2010.

*Proposals must be typed, signed and dated by the Chapter President.

*The completed project information form and a current financial statement must accompany the proposal. *A proposed project will not be considered by the Project Screening Committee unless both forms are completed and returned by the deadline.*

*In the event that the total amount of funding requested is not available, indicate if your Chapter would accept less than the total amount requested. For example: Requested amount \$1,000, or any amount available. Failure to do so could prevent a worthy proposal from receiving any funds.

*Any additional information, including brochures, news stories, and letters of support, can be submitted as part of the proposal, and may be helpful to the Project Screening Committee.

*Indicate if your Chapter will contribute to the project or has contributed in the past.

INDIANA STATE ROTATING GRANTS

One Chapter in each of the Northern (NE and NW), Central (EC and WC), and Southern (SE and SW) Districts will be awarded a \$1,000 Grant through a drawing at the Indiana State Meeting in April. Winners from the previous year should be prepared to give a brief description of the project the grant will benefit.

Each eligible Indiana Chapter must submit a State Rotating Grant application (enclosed), postmarked by November 14, 2009.

All Indiana Chapters are eligible to receive the Rotating Grant with the following exceptions:

- *Chapters that have previously won the Rotating Grant
- *Chapters that receive funds for a State Project
- *Chapters that fail to submit a completed application postmarked by November 14, 2009.

INDIANA STATE ROTATING GRANT PREPARATION

When preparing your State Rotating Grant, please follow these guidelines:

*The \$1,000 must be spent on a new or existing Chapter supported philanthropic project and may not be used for general fund expenses.

A self-addressed, stamped postcard is enclosed. **The postcard must be signed and returned upon receipt.** This will ensure that Chapters have received this letter of notification, the Project Proposal Application and the Indiana State Rotating Project Grant Application.

Please contact me with any questions or concerns regarding the State Project Proposal or the Indiana State Rotating Grant. Forms may also be accessed at our website @ www.indianapsiote.org

Psi Iota Xi's service of hard work and dedication enable us to serve a noble purpose in our communities and State. I hope you all have a great Psi Ote year!

Loyally,

Brenda Bonner, Indiana State Project Chairman
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574-967-4387
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cc National President and Officers
State President and Officers
Project Screening Committee

Enclosures:

State Project Application
Indiana State Rotating Grant Application
Postcard

**Indiana State Association, Psi Iota Xi
Project Proposal Information Form**

**This Information Form must be included with the Project Proposal.
All information on this form must be typewritten.
A current Financial report must be included with the Project Proposal.
Proposals must be sent to the State Project Chair, postmarked no later than November 14.**

1. Exact title of the project (as it should appear on the check):

 2. Sponsoring Chapter, City and District _____
 3. Amount requested _____
 4. Estimated term of project _____
 5. How long has this program been in existence? _____
 6. Accreditation (if applicable) _____
 7. Estimated number of people to be served by this project: _____
 8. Towns, cities or counties to be served by this project: _____

 9. If this project is currently funded by your Chapter (or another Chapter), please indicate the amount: _____
 10. Which other Chapters in your area could assist with this project? _____

 11. Which philanthropic interest area will this project serve?
Speech and Hearing _____ Music _____ Art _____ Literature _____
 12. How will Psi Iota Xi funding of this project be acknowledged? _____

 13. Name and address of project - to whom the check will be sent _____

 14. Name, address and phone number of Chapter contact person if different than the President

 15. Sponsoring Chapter President's signature: _____
- Date _____

Indiana State Rotating Project Grant Application

Chapter/Town_____

District_____

Chapter Point of Contact:

Name_____

Address_____

Phone/E-Mail_____

Please briefly describe the intended project your Chapter will fund if awarded the State Rotating Grant:

All Indiana Chapters are eligible for the Indiana State Rotating Project Grant; however, a Chapter may receive funds from either the State Projects or the Indiana State Rotating Project Grant, but not both in the same year. A Chapter must submit an application by November 15th to be eligible. A \$1,000.00 award will be presented to one Chapter in each of the Northern (NE and NW), Central (EC and WC), and Southern (SE and SW) Districts. Once a Chapter has received the Grant, it is not eligible to receive the grant again until all Chapters in that area who apply have received the Grant.